

North Yorkshire West Federation of Women's Institutes

Annual Report Form 2025-26

Date of Financial Year End

Name of WI:

Advice/Help Required Please contact the office on 01765 606339 or email nywfw24@gmail.com

Please note that it is the responsibility of the WI committee to complete this form and return to Federation office

NYWFWI, Alma House, Low St Agnesgate, Ripon HG4 1NG, immediately after WI Annual Meeting or by email to nywfw24@gmail.com

Please enclose the following so we can understand and provide help if required to your WI

Item	Enclosed please tick
Annual Report Form	
Financial Statement – all 4 pages	
Treasurers Report	
Copy of Committee's Annual report	
3 Copies of Monthly Programme or by email for us to print – 1 for the website, 1 for noticeboard, 1 for Membership	

WI Annual Meeting Form Information

Date of Annual Meeting: Meeting Place Address:

President For The Coming Year: Name:

Tel No: Email address:

Secretary For The Coming Year:

Name:

Tel No: Email address:

Treasurer For The Coming Year

Name:

Tel No: Email address:

MCS Rep For The Coming Year:

Signed: MCS Rep Date:

WI Contact for Newsletter/Emails from Federation Office

Name:

Address:

.....Postcode:*

Tel No: Email address:

Signed by

President **Secretary**

WI Annual Meeting Form Report For Year Ending

All Information now should refer to the Financial Report Year

Charity Registration Number (if applicable)

Membership Details

Number of full members Number of Dual Members.....

Number of new members this year Members lost during the year:

Due to: Ill Health Moved Away..... Lost InterestOther

Average attendance at meetings

Number of meetings held in Year

(A minimum of eleven meetings open to all members – note do not need to be monthly).....

Committee Details

List of Trustees (Committee members)

President:	Secretary:	Treasurer:
Other:		

Number of committee meetings in the year

Which month or months did Treasurer present WI budget

Additional Activities – do you offer any additional activities to members

Does your WI give Bursaries for WI/Federation Events? YES/NO

If so, how often? And how much?

WI in the Community – What is your WI involvement if any ?

Donations has your WI, during the current year, given any donations? YES/NO

If yes please provide details.

Is there anything else you want to tell us or are there any courses/activities/help your WI would like Federation to provide – if you don't tell us we don't know! Please include separate sheet if lack of space.