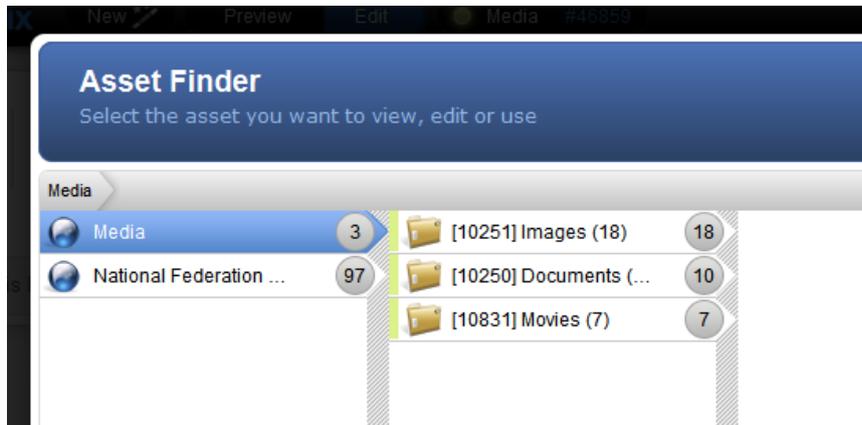


## Where to save and find images, documents and movies

When you create an image, document or movie you need to save these in relevant folders in the 'Media' site. The 'Media' site is where all the media used on the website is stored.

The 'Media' site can be found using the asset finder 

The 'Media' site can be seen in the first column of the asset finder:



The second column shows that the 'Media' site is split in to three sections, Images, Documents and movies.

Select the folder relating to the asset type you are looking for, then follow the folders to find the assets you are looking for:

