

WI Branch	
Contact name and email, address and 'phone number. Website URL, Facebook and company name if applicable	
Number of tables @£15.00	
Individual or WI booking	
Amount enclosed	

Please make cheques out to Ovingdean WI and include sae for return of cheque if all the tables are taken at the time of your booking. Please return to Ceinwen Clarke, 9 Beacon Court, Ovingdean, BN2 7AY

Please place me on waiting list if my booking is unsuccessful ☐

I agree to the terms and conditions stated in this brochure

Signed.....

Date.....







Withit

**Saturday
24th November**

Christmas Craft Fair

**Ovingdean Village Hall
10am-2.30pm**

Quality Crafts from Women's Institutes
across the South

Ovingdean Road
Ovingdean
Brighton
BN2 7BB

Entrance £1.00



**Cake
Stall**

homemade
refreshments
served
all day



**Lunches
Teas**



Tombola



**Hand-crafted
Christmas
Gifts**



**Door
Prizes**





Term and Conditions **(sorry but we do have to have these)**

No raffles or tombolas or any other type of lucky draws
 No second hand goods (unless incorporated into a hand-crafted item)
 No bought-in goods (unless incorporated into a hand-crafted item)
 No produce, jams, cakes etc

You may sell second-hand craft books

You may sell crafting supplies

Please ensure that all materials used are safe for use, particularly with items intended for children. Safety eyes must be used and fillings should be new and clean

Full payment by cheque made payable on UK bank should be sent with order. . Confirmed booking is not ensured until your payment has cleared. Refunds will not be made on cancellations. . Cancellation by Ovingdean WI will result in a full refund to you.

The venue will be open at 8.45am to vendors and close at 3.30pm. Hours for the public are 10am until 2.30pm. Vendors are advised that they are responsible for the safety and security of their stock. Vendors must keep to their own allotted area and not place items so as to obstruct neighbouring tables, free passage of the public, other vendors, or fire exits. The vendor is liable for any injury, damage or loss sustained to any property, fixtures or fittings belonging to themselves or the Ovingdean Village Hall, any of their agents or persons attending the event as a direct result of failure to adhere to these conditions. All electrical equipment must have a PAT certificate.

3 people are allowed for the manning of your stall, all others must pay the entrance fee. . Refreshments will be available during the day, including sandwiches and cakes.

Posters and flyers will be available to you to distribute and publicise the event locally and Ovingdean WI will advertise via the internet as well as other forms of media. Contact is preferred via email if it is available to you. We will do as much as we can to publicise this event and ask that you also get the word out there as much as possible,

Ovingdean WI



invites you to participate in our
 Christmas Craft Fair
 to take place in
 Ovingdean Village Hall
 on
 Saturday
 24th November 2012



Your WI or individual members may book a table for the very low price of £15.00 per table.

This is an ideal opportunity to display your member's talents and creativity and to bring the Women's Institute to a wider audience.

Please fill in the form on the back of this brochure if you want to join us, the more WI's that take part the greater the number of visitors.

Contact details and the address for bookings

Ceinwen Clarke
 WI Craft Fair
 9 Beacon Court
 Ovingdean
 BN2 7AY

ceinwen@mistral.co.uk

01273 307523

Please read the terms and conditions before booking.
Spaces are limited and we will keep a waiting list. If you wish to be placed on this list please tick on the form. Your cheques will be returned to you immediately if you are unsuccessful.