

NFWI Communications

*Get the best from your membership
with the My WI website*

theWI
INSPIRING WOMEN



If you're a member with an email address registered on the MCS, you should have recently received your 'Digital WI' login (if you haven't, please contact us using the details at the bottom of this leaflet). With it you can access 'My WI', the dedicated website for WI members. The advice below shows you how to make the most of the new website.

What will I find on My WI?

My WI is a new website exclusively for WI members. Here you will find everything you need to get the best from your membership – from the latest NFWI news and advice for running your WI, to campaigns actions and brand new craft, cookery, floral art and science projects specially designed for members.

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In short, My WI is a one-stop shop for you to access everything a WI member needs to know, allowing you to:

- Stay up-to-date with **NFWI news, policy and financial information.**
- Search the '**Noticeboard**' to find out about upcoming trips, events and competitions in your federation and beyond.
- Follow **guides to running meetings** and **electing WI committee roles**, learn about **using the WI logo** and get tips for **promoting your WI.**
- Take action on the issues that matter to you with the latest **campaigns news.**
- Hone your skills or learn something new with exciting **projects, videos and tutorials** in areas such as cookery, craft, gardening, science, culture and sport.
- Learn about the different **federation roles** and find **contact details for your federation.**

Navigating around My WI

Members have been involved at every stage to ensure My WI is as easy as possible to use.

With it you can:

- **Find what you're looking for with 'Search'** – at the top of every page you will see the 'Search' box, simply enter your query and press 'Search'.
- **Browse the main menu** – hover over menu items to see the 'child pages' under that section.
- **Navigate without scrolling using the 'sticky' menu** – the menu and search box will 'stick' at the top of the page so you can easily navigate around the website without the need to scroll.
- **See what is in each section with the 'left-hand' menu** – once on a page you will see a left-hand menu outlining the content within that section.
- **Get back to where you were using 'breadcrumbs'** – use the breadcrumbs menu to track where you are on the website and quickly navigate back to the previous section.
- **Explore similar pages with 'tags'** – certain pages will have tags, clicking on a tag will allow you to quickly see all content across the site with the same tag.

How do I login to My WI?

An email will be sent to the email address registered on your MCS record. Follow the steps outlined in the email to create a secure 'Digital WI' password. Once your password has been set you will be able to use your account to access My WI.

MCS Reps don't need to wait for an email and can simply login straight away using their existing MCS details. They can also reset their own password if they've forgotten it.

What should I do if I haven't received my login details?

You must have a valid email address registered on the MCS to receive your Digital WI login details. You can ask your MCS Rep, WI Secretary or Federation Secretary to update your records.

If your email address is registered on the MCS and you haven't yet received a 'Welcome to the Digital WI' email with your 'My WI' login details, you can **request access to the site online**. Simply go to <https://mywi.thewi.org.uk/> and press the 'Request Access' button. Alternatively please call us on **020 7371 9300** and select **option 0** to get set up over the phone.

For help with the MCS, please contact your MCS Rep or WI Secretary. If you require further assistance, please contact your federation or the NFWI Resources team:
[***hq@nfwi.org.uk***](mailto:hq@nfwi.org.uk)

For help with any communications issues, contact [***communications@nfwi.org.uk***](mailto:communications@nfwi.org.uk)

This guide can be downloaded from the 'documents' section on the WI website:
[***www.theWI.org.uk/documents***](http://www.theWI.org.uk/documents)