

## Annual Meeting Tuesday 10 December 2019

Minutes of previous Annual Meeting had been signed at the February 2019 meeting but were read out at the request of the members

**Byelaws** were read as follows:

There shall be no limit to the number of visits a non-member may make to our meetings. Visitors charge to be increased annually to be more than 1 x 11<sup>th</sup> of annual fee paid by members. Amount to be agreed each year (2020 - £4 + raffle)

President to stand only for two years (+ one further year if necessary)

These Byelaws were proposed by Sue Barimore, seconded by Jacqueline Wiczorek

**Bursary** - details had been previously circulated to members and Carol T read out the final proposal as follows:

### Bursary to be awarded as follows from The Offords WI funds

A Bursary is a sum of money offered to encourage more members to attend educational courses. The bursary can be used anywhere for, or towards, an educational course, (not necessarily a WI course) at the discretion of the current committee

Every members name will be entered in the draw unless they choose to opt out. This will include new members

The bursary is non-transferable and will be forfeited if the member leaves Offord WI before it is used

Names of winners of the bursary will be excluded from the draw in the following year

The amount of the bursary will be approved at the annual meeting each December and will be reviewed annually

The bursary will be drawn at the New Year meal in January each year and must be used before the annual meeting in December of the same year or it will be lost

The bursary will be given to two members for one course each. For 2020 each winner will receive up to £75

Winners of the bursary will be asked to complete a form giving information of the course they wish to attend which will need to be approved by the committee

After attending the course, winners will be given the opportunity to pass on what they have learned or give an informal report to members if they wish to do so

A vote was taken and the Bursary was unanimously approved by members

Phyllis Brooks, advisor, to be contacted as to whether this should be included in the Bye Laws in future

**Nominations for Committee** - Carol Temple, Helen Bosworth, Jacqueline Wieczorek, Jenny Murby, Margaret Pullen, Marion Warden, Marlene Alderman, Talvia Gatward and Wilhelmine Taala were voted on to the committee

Proposer and seconder not required as same as last year

President made it clear that new ideas will be welcomed from everyone, not just committee

**Treasurer's report** - Accounts previously emailed to members but wrong format so copies were circulated. Helen Bosworth gave details of income and outgoings.

Extra fundraising was undertaken for the Centenary and some of the expenditure was paid after the end of the financial year therefore, although the end of year balance is £1,499.39, a deficit is predicted for the coming year

Thanks given to Malcolm Reece for auditing the accounts. Proposed by Marlene Alderman and seconded by Margaret Knibbs that Malcolm should continue as Auditor for 2020, all in favour

Adoption of financial statement proposed by Helen Bosworth and seconded by Talvia Gatward, all in favour

**Annual report (Committee report)** - Given by Carol Temple summarising events of 2019 within our WI and thanks were given to Jenny Murby as President, and to the committee for all their hard work.

**President's address** - Given by Jenny Murby, thanked everyone for their support. Proposal for the adoption of the Annual Report was agreed

**Election of President** - Jenny Murby was proposed as President by Marlene Alderman and seconded by Maggie O'Hare and agreed

The meeting closed and was followed by Carol G showing everyone how to use fabric shapes to decorate paper gift bags for Christmas. All materials supplied by Carol G and helpers distributed the fabric and supervised the irons

Catherine and Debbie G volunteered for refreshments

The competition was for the best decorated bag on the night, voted by members

1st: Marion    2nd: Jenny    Jt 3rd: Helen E, Margaret P, Shirley, Sue

**Points Cup** - awarded

1st: Margaret P (£10); 2nd: Jacqueline W (£8); 3rd: Helen B (£5)